

**BYLAWS
FOR
SAN GABRIEL VALLEY DART ASSOCIATION**

ARTICLE I - DEFINITIONS

- Sec. 1.** Whenever the initials S.G.V.D.A. are used in these Bylaws and League Rules, they shall mean SAN GABRIEL VALLEY DART ASSOCIATION.
- Sec. 2.** Whenever the word BOARD is used it shall mean the officers described in ARTICLE V, Sec. 1.
- Sec. 3.** Whenever the term SENIOR BOARD MEMBER is used it shall mean the most senior Board Member in terms of continuous service.
- Sec. 4.** Whenever the word NEUTRAL is used it shall mean a Member of the S.G.V.D.A. League, not a member of the team, location or division under discussion.

ARTICLE II - NAME

The name of the organization shall be: San Gabriel Valley Dart Association hereafter known as S.G.V.D.A.

ARTICLE III - OBJECTIVES

- Sec. 1.** The objectives of the S.G.V.D.A. shall be to promote competitive darts, coordinate and oversee the functions and activities of darts, both in league, and where sponsored, in tournament darts - according to the rules in effect. To establish friendly relationships with other similar organizations.
- Sec. 2.** The S.G.V.D.A. shall be a non-profit, non-politically affiliated and non-sectarian organization.

ARTICLE III - MEMBERSHIP

- Sec. 1.** Membership is open to anyone who shows interest in darts as a sport.
- Sec. 2.** All membership applications are subject to approval by the board.
- Sec. 3.** A membership may be terminated or restricted by a majority opinion of the board for the following:
- a.** Personal conduct which is prejudicial to the sport of darts, or who's personal behavior is prejudicial to order and discipline, or other mitigating circumstances.
 - b.** Physical violence or threats of physical violence to another.
- Sec. 4.** The Board's decision in such matters may be appealed by the member to a committee comprised of at least (5) Neutral Captains. Such appeals must be in writing and have been received by the Secretary no later than (7) days after the Boards' ruling. The Secretary shall arrange for a location for such a meeting and

notice sent to the Neutral Captains within (3) days of receipt of the appeal. The meeting must take place within (10) days of receipt of appeal. No further appeals will be possible.

Sec. 5. Only registered S.G.V.D.A. members may participate in S.G.V.D.A. sponsored leagues.

Sec. 6. It shall be the responsibility of each member to be in possession of his/her membership card.

Sec. 7. Lost or mutilated cards may be replaced after the Board Secretary or Treasurer receives a payment of a \$2.00 processing fee.

Sec. 8. An honorary membership or a membership for a specified duration may be issued, at no charge to the recipient, by a 2/3 majority of those members present at a general meeting. Such membership carries with it all voting rights and privileges accorded to S.G.V.D.A. members in good standing.

Sec. 9. Lifetime membership may be purchased for a fee of \$125.00. Such a membership carries with it all voting rights and privileges accorded to S.G.V.D.A. members in good standing.

ARTICLE IV -MEMBERSHIP FEES

Sec. 1. Membership and team fees shall be established by a quorum of the Board.

Sec. 2. Membership fees shall be applicable for the period of time established by 2/3 majority of those members present at a general meeting.

Sec. 3. An applicant for membership shall be considered properly registered in the League when, within the current Bylaws, his/her application card and specified membership fee has been paid to the team captain on the first night of a current season.

Sec. 4. Team fees shall be applicable each season.

Sec. 5. Any team changing Home Location during the course of any one season, for reasons other than expulsion or closing of the Home Location, shall reimburse that sponsor at a rate of \$5.00 per remaining Home Matches, Such reimbursement shall not exceed the total fee posted by the sponsor. Such a team shall not be permitted to continue league play unless the affected Sponsor has advised the Board that the Team has made such reimbursement.

ARTICLE V -THE BOARD

Sec. 1. The governing Board of the S.G.V.D.A. shall consist of (9) members.

Sec. 2. To be eligible for election and/or appointment to the Board, an individual must be a member in good standing of the S.G.V. D.A. for a period of (90) days

prior to the date of filing for election and/or appointment, and has submitted a letter of intent to run for the Board (30) days prior to the date of the election.

- Sec. 3.** The term of office for elected Board Members shall be for one (1) year with no restriction on consecutive terms.
- Sec. 4.** Elected and/or appointed Board Members shall assume office at the next regularly scheduled Board Meeting directly following the election.
- Sec. 5.** No more than (2) Sponsors may serve on the Board at any one time, Exception: Those sponsors who become sponsors after the date of election shall be permitted to complete their term of office.
- Sec. 6.** Board vacancies occurring as a result of not filing a letter of intent to run for the Board or pursuant to Sec. 7 herein below, shall be filled by appointment, consistent with a quorum of Board members present and voting. Such vacancies shall be filled at the next regularly scheduled Board meeting, following the creation of the vacancy, but in no event shall such vacancy be filled later than (45) days from the creation of the vacancy.
- Sec. 7.** A Board Member automatically resigns when, without sufficient cause, he/she fails to appear at (3) three regularly scheduled, consecutive Board Meetings. Board members who resign under this section shall be ineligible to hold a Board office for a period of (1) one year following such resignation.

ARTICLE VI - BOARD DUTIES & QUORUM

- Sec. 1.** Board meetings are held once in each calendar month, scheduled at least (28) twenty-eight days in advance, pursuant to a schedule to be determined by the Board and announced at the first Board meeting following elections.
- Sec. 2.** Any member of the Board may call special or emergency meetings provided that such meetings are attended by a Quorum of (5) five Board members provided that all Board members are notified (3) three days in advance of the meeting time, place and purpose of said meeting.
- Sec. 3.** No individual member of the Board may initiate or cause to initiate any league business or attempt to commit the Board or the General Membership to a written or verbal contractual agreement with regard to any league business or function before said transaction is presented to the Board at the next regularly scheduled Board meeting.
- Sec. 4.** Pursuant to Sec. 3. Above. Under penalty of disciplinary and/or civil action, no Board member shall place, or cause to place the Board or the General Membership in Legal or Financial jeopardy through the individual action or commitments or co-action of a representative of that individual or by other overt or covert action.

- Sec. 5.** Board meetings shall have a time limit of (2 1/2) two and a half hours from the time the meeting is called to order.
- Sec. 6.** A Quorum shall consist of 5) five members from a (9) nine member Board. A Quorum is considered to be
(1) One board member over (1/2) half of the total Board membership.
- Sec. 7.** In all matters of the S.G.V.D.A. the board shall have the power to promulgate and enforce such rules as may supplement these Bylaws when necessary to the efficient and harmonious administration of the organization, including but not limited to Results, Forfeits, Eligibility of players, Equipment, and Eligibility of Sponsoring Establishments.

Pursuant to Sec. 7 above. When invoking Board privilege a Quorum of the Board must be present and voting either at the next regularly scheduled Board meeting and/or in cases of emergency decisions, a quorum of the Board must be queried, their vote recorded and submitted in written form to the Board at the next regularly scheduled Board meeting. Failure to uphold the intent of this section shall result in no decision and will be in violation of ARTICLE VI, Sec. 4 of the Bylaws.

ARTICLE VII - ELECTIONS

- Sec. 1.** Elections to fill the Board offices of President, Treasurer and Board members shall be held annually, during the month of September, at a date, time and place to be designated by the Board.
- Sec. 2.** The Secretary shall call for candidates for all existing board positions no sooner than (60) sixty days, and no later than (50) fifty days prior to the date scheduled for elections, by written communication.
- Sec. 3.** Written communication for the call of candidates for office shall contain the listed duties and qualifications for each office presented for election.
- Sec. 4.** Having read the list of Duties and Qualifications those S.G.V.D.A. members wishing to place themselves in contention for an office shall notify the Secretary, in writing, no later than (35) thirty five days prior to the date of election.
- Sec. 5.** A general Membership meeting shall be called by the Secretary for the purpose of introducing the declared candidates to the Membership and to entertain additional nominations from the floor. Notwithstanding, and pursuant to Sec. 2 and Sec. 3, all declared candidates shall be present at this General Meeting. The General Membership meeting shall be called for Pursuant to Sec. 3 with regard to time and place the meeting is to take place, which will be no sooner than (40) forty days and no later than (30) thirty days prior to the scheduled election.

- Sec. 6.** Once the General Membership meeting has concluded, and additional candidates have been declared, there shall be no further nominations or declaration of candidates entered into record.
- Sec. 7.** Each General Member of the S.G.V. D.A., in good standing, may cast (1) one vote for each Board office and/or vacancy to be filled.
- Sec. 8.** All elections shall be by secret ballot. It shall be the responsibility of the Secretary to construct such a ballot(s). All ballots shall include space for the names of the declared candidates only.
- Sec. 9.** Applications for the office of President must have served at least one prior term on the Board of Directors.
- Sec. 10.** Pursuant to Sec. 4 all applicants for a Board position must submit a signed, written application to the Secretary, which must include the statement that the applicant is bondable, to the best of his/her knowledge.
- Sec. 11.** In order to insure organizational harmony, no more than (2/3) two thirds of the Board can be replaced at any election.

ARTICLE VIII - MEETINGS

- Sec. 1. BOARD MEETINGS:** Such meetings shall be comprised of Board members only or invited ad hoc advisors.
- Sec. 2. GENERAL MEETINGS:** A minimum of one General Meeting, per season, will be mandatory. One such meeting may be held for the purpose of elections. In this event, such a meeting must be announced by direct mail, pursuant to ARTICLE VII, Sec. 5 of the Bylaws. Voting shall be limited to S.G.V.D.A. Members in good standing.
- Sec. 3. SPECIAL GENERAL MEETINGS:** Such a meeting may be called for by (5) five or more members, and for a specific purpose only. The specific purpose must be in writing and witnessed by the signatures of one third (1/3) of the members in good standing. Current membership numbers must accompany each signature. No other general business will be discussed at such a meeting. The Board shall be given (7) seven days notice pursuant to Sec. 2 herein of the time and place for such a meeting to be held, no later than (20) twenty days from the date of receipt of a petition by the Secretary. Such a meeting shall be conducted by the President, and shall be comprised of a committee of (3) board members, and the Captain or authorized member from each registered team.
- Sec. 4. RECALL MEETINGS:** Such meetings shall be held subject to the provisions set forth in ARTICLE XIV.
- Sec. 5. PROTEST MEETINGS:** Such meetings shall be subject to the provisions set forth in those rules currently in effect.

- Sec. 6. CAPTAINS MEETINGS:** Such meetings shall be comprised of a committee from the Board and the captain or authorized member from each registered team.
- Sec. 7.** Unless otherwise specified, all meetings shall be called at the discretion of the Board.
- Sec. 8.** Unless otherwise specified, meeting announcements must be mailed at least (5) five days in advance of the meeting.
- Sec. 9.** Members, other than sponsors, using sponsoring establishments as their home address, will not be included in any of the mailing decreed by the Board.
- Sec. 10.** It is the responsibility of the Member to maintain a current and valid mailing address with the secretary.

ARTICLE IX - DESCRIPTION AND DUTIES OF THE OFFICERS

- Sec. 1. PRESIDENT:** The elected President shall serve a (1) one-year term of office.
Each succeeding election, the name of the candidate for President must be placed into consideration for office by written notice given no less than (30) thirty days prior to scheduled elections.
The President shall preside at all Meetings, unless excused by the No Vote Proviso, and, as a Member of the Board shall vote only to break a tie.
The President has the responsibility and the power to represent and to speak for the S.G.V.D.A. in all matters of inter organizational and inter organizational business and events.
The President has the responsibility and the power to appoint an ad hoc committee to assist and advise the Board in special matters and events.
The President's signature shall be one of tree (3) three valid and authorized signatures on the S.G.V.D.A. checking account.
The responsibility and powers of the President shall include, but are not limited to those responsibilities and powers enumerated in the S.G.V.D.A. Bylaws provided that said responsibilities and powers do not violate ARTICLE VI, Sec. 3 and 4, of the Bylaws.
- Sec. 2. VICE PRESIDENT:** Vice President shall serve a (1) one-year term of office.
The Vice President shall assist the President in maintaining the efficiency of operation of the S.G.V. D.A. Board.
In the absence of the President, the Vice President shall assume all responsibility and powers of the President provided that said responsibilities and powers do not violate ARTICLE VI, Sec. 3 and 4 of the Bylaws.
- Sec. 3. SECRETARY:** The Secretary shall serve a (1) one-year term of office.

The Secretary shall have the responsibility and powers of assisting the President and the Vice President in maintaining the efficiency of operation of the S.G.V.D.A. Board.

The Secretary shall record the minutes of all meetings, handle all correspondence, record, file and copy the weekly standings of team and/or individual statistics or standings, and distribute all meeting notices.

The Secretary's signature shall be on the (3) three valid and authorized signatures on the S.G.V.D.A. checking account.

The Secretary may be paid for the above-mentioned responsibilities of his/her office at the discretion of the Board.

In the absence of the President, Vice President, the Secretary shall assume all responsibility and powers of the President provided that said responsibilities and powers do not violate ARTICLE VI, Sec. 3 and 4 of the Bylaws.

Sec. 4. TREASURER: The Treasurer shall serve a (1) one-year term of office. The office of Treasurer shall be bonded.

The Treasurer shall have the responsibility and the power and shall have custody of all S.G.V.D.A. funds and shall promptly deposit, in the S.G.V.D.A. bank account, all monies received.

The Treasurer shall be responsible for the collection of fees and fines, and will be required to submit a monthly, itemized cash statement to the Board, and to prepare and submit a summarized quarterly and annual financial statements with regard to the Membership.

The Treasurer, at the discretion of the Board, shall submit the accounting books for an annual audit at the end of each calendar year.

The Treasurer's signature shall be one of three (3) valid and authorized signatures on the S.G.V.D.A. checking account.

In the absence of the President, the Vice President and the secretary, the Treasurer shall assume all responsibility and powers of the President provided that said responsibilities and powers do not violate ARTICLE VI, Sec. 3., and 4., of the Bylaws.

Sec. 5. RECORDING SECRETARY: It is not necessary for the Recording Secretary to be a Board Member. He/She may be appointed, from the General Membership, by the President to assist the Secretary in his/her duties and responsibilities.

The Recording Secretary shall be under the direct supervision of the Secretary and be responsible for reporting and completion of weekly team results.

The Recording Secretary may be paid for the above-mentioned responsibilities of his/her appointment at the discretion of the Board.

Sec. 6. BOARD MEMBERS: The Board Members shall serve a (1) one-year term of office.

The number of Board Members shall be governed under ARTICLE V of the Bylaws. At this time the S.G.V.D.A. Board shall be comprised of (9) members.

The Board Members shall assist in administration of S.G.V.D.A. POLICY.

The Board Members shall be advisors of the various league teams during league play.

Sec. 7 Should the office of President be vacated, for any reason, the Vice President shall assume the office of President. If the office of Vice President is vacated at the time, the senior Board Officer shall assume the duties of the President. If the office of Vice President is vacant at the time, the Senior Board Officer shall assume the duties of the President and call for an Election Meeting within (30) days of the vacation of said office, for the purpose of filling the vacated office.

Sec. 8. NO VOTE PROVISIO: All Board Members have one vote subject to the following: The President votes only upon a tie. No Board Member may vote on operational procedures or protests taking place in the division or sponsoring establishment in which he/she plays.

Should this proviso reduce the Board Members below Quorum requirements it shall be the responsibility of the Senior Neutral Board Member to assemble a quorum from the list of Neutral Captains.

ARTICLE X -GENERAL

Sec. 1. These Bylaws may be amended with 2/3 majority of eligible voters present pursuant to ARTICLE VIII, Sec. 2.

ARTICLE XI - CONTRACTS AND AGREEMENTS

Sec. 1. The Board shall have the authority to enter into contracts and agreements in the name of the, S.G.V.D.A. pursuant to ARTICLE VI, Sec. 3., 4.

ARTICLE XII - EXPENSES

Sec. 1. A legitimate expense is defined as any expenditure, which is incurred as the result of carrying out the objectives of the Board.

Sec. 2. Legitimate expenses, pertaining to S.G.V.D.A. League, and which is incurred by a Member in the course of carrying out specific Board objectives, and which does not exceed the dollar amount of \$?? in any single season, shall be submitted in receipt or invoice form, to the Board for reimbursement.

Sec. 3. Expenses which are anticipated to exceed the dollar amount of \$?? in any single season, shall be submitted in receipt or invoice form, to the Board for verification and reimbursement.

Sec 4. Reimbursements shall be paid at the next Board meeting following the expenditure.

Sec. 5. Mileage of \$0.15 cents per mile is a legitimate expense when done in conjunction with S.G.V.D.A League business. Submit receipt or invoice to the Board for reimbursement.

Sec. 6. It is recognized that those persons serving as Board members (including the appointed position of Recording Secretary) shall in the normal course of their duties incur miscellaneous minor expenses. To compensate for such expenses, they shall be reimbursed a predetermined amount at the close of each month. Payment shall be contingent upon their successful completion of their duties.

Sec. 7. A predetermined expense allowance shall be allotted for refreshments at all Board meetings.

ARTICLE XIII - RECALL OF BOARD MEMBERS

Sec. 1. Any Board Member may be recalled from office by a 2/3 majority of those present and eligible to vote, at a Board, Special or General Meeting. Members other than board members may institute recall under provisions set forth for Special General Meetings, ARTICLE III,

Sec. 2. Any Board member recalled by the Board may appeal under the provisions set forth in ARTICLE III Sec. 3., 4. Such appeals must be in writing and received by the Secretary no later than (15) fifteen days after the Board's recall ruling. There can be no further appeal.

Sec. 3. Recall voting shall be by secret ballot.

Sec. 4. Should recall take place at a General or Special Meeting, it shall be immediately followed by an election to fill the created vacancy or vacancies. If the president is recalled, the office shall be assumed by the Vice President, after which a new vice President shall be elected. If the successful candidate is a Board Member, a subsequent ballot shall be held to fill the new vacancy.

Sec. 5. Any Board Member who is recalled will not be eligible for office for a period of (3) three years from the date of the recall.

Sec. 6. Should the President be recalled and file an appeal, his/her duties shall be assumed by the Vice President from the date of the appeal petition until a final determination is made at a special meeting. In the absence of the Vice President, the Secretary, then by the most senior Board member in attendance, shall assume the duties of President.

ARTICLE XIV -POLICY

Sec. 1. Policy changes, temporary rulings, and general information may be announced on the weekly result sheets or a supplementary sheet. These policies will be considered to be in force immediately. It is the responsibility of each member to read these announcements. Explanatory note:

(1) All teams are on notice if result sheets from the prior week have not arrived at their home location by league night immediately following the week to be reported.

(2) It is understood that members are responsible for reading any and all S.G.V.D.A. information that has been or should have been posted by league night.

(3) The Captain of each team is responsible for obtaining information from an S.G.V.D.A. Board Member when results sheets have not been received at his/her home location.

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